

**G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT  
KOSI-KATARMAL, (ALMORA)**

Expenditure of postage statement from ..... To .....

Sl. No. .... to .....

Advance	Amount (Rs.)	Expenditure (Sl. No.)	Amount (Rs.)	Balance (Rs.)
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Opening  
balance

Advance  
Received .....

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Despatch Clerk .....

O/S/ A.O./ F.O.

Pay Rs. ....  
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D.D.O.

Statement of Postage stamp expenditure